



Washington County Parks & Recreation Advisory Board Minutes

Date: Thursday, July 19, 2018

Time: 7:00 p.m.

Place: Facilities & Parks Services Building

Large Conference Room

169 N. First Ave.

Hillsboro, OR 97124

Members Present: Stephen Baron, Cindy Dauer, Brad Bittel

Members Absent: Kelly Degman

Public Present: None

Staff Present: Carl Switzer

Item 1: Call to Order, Introductions, Sign-in

- Meeting was called to order at 7:06 p.m.
- PRAB members and staff introduced themselves

Item 2: Public Comments

- None

Item 3: Approval of Minutes

- March 15, 2018 minutes – approved

Item 4: Operations Report

- Parks staffing update – Park Ranger and Recreation Program Specialist positions being recruited
- Fiscal Year 2018/2019 Parks budget reviewed and discussed
- New equipment, office modifications, and operations related to special events discussed. Staff is working with the Portland Chapter of the Society for American Foresters and OSU to recruit students to complete tree related projects.

Item 5: Old business

- Capital project updates:
 - Pavement renovation at C-Ramp and Eagle Point Recreation Areas is complete.
 - CXT restrooms for will be ordered soon. Staff is working on permit applications.
 - ADA ramp from south C-Ramp parking lot to adjacent restrooms. Design work done. Permit application submitted soon.
 - Sea Reach has been hired to do the design, fabrication, and installation of a new park entrance sign at Scoggins Valley Park. Sign design complete. Permit application submitted. Fabrication will commence soon.

- Parking fees and fines
 - Staff passed out a copy of all the fees and fines that Washington County Park Rangers can issue citations for. Rather than reviewing just the parking pass violation fees all fees should be revisited. Discussion of that will commence this fall.

Item 6: New Business

- Board elections occurred. Stephen Baron will again serve as chair and Cindy Dauer is the new vice-chair.
- PRAB recruitments. PRAB recommended appointment of three applicants. Staff will take those recommendations to the Board of County Commissioners as soon as possible.

Item 8: PRAB Issues/Discussion

- Brad suggested that staff look into getting Intel to make a cash contribution related to recent volunteer events at Scoggins Valley Park.

Item 9: Next Meeting: September 20, 2018

- Meeting adjourned at 8:05 p.m.