



Washington County Parks & Recreation Advisory Board Minutes

Date: Thursday, May 17, 2018

Time: 7:00 p.m.

Place: Facilities & Parks Services Building

Large Conference Room

169 N. First Ave.

Hillsboro, OR 97124

Members Present: Stephen Baron, Lee Duncan, Brad Bittel

Members Absent: Cynthia Biggs, Al Cabrera, Cindy Dauer, Jason Rogers, Kelly Degman

Public Present: None

Staff Present: Carl Switzer

Item 1: Call to Order, Introductions, Sign-in

- Meeting was called to order at 7:04 p.m.
- PRAB members and staff introduced themselves

Item 2: Public Comments

- None

Item 3: Approval of Minutes

- March 15, 2018 minutes – lack of quorum, consider approval at July meeting

Item 4: Operations Report

- Parks staffing update – Seasonal GSA's hired, Park Ranger and Recreation Program Specialist positions being recruited
- Fiscal Year 2018/2019 Budget to be discussed at July meeting
- West Shore Drive repair status discussed; improvements to parks office discussed

Item 5: Old business

- Capital project updates:

- Pavement renovation at C-Ramp and Eagle Point Recreation Areas will begin soon and be done by early June. This was largely funded by an OSMB grant and an USF&W grant.
- CXT restrooms for C-Ramp and Elks Recreation Areas will be ordered in the new fiscal year. No updates.
- ADA ramp from south C-Ramp parking lot to adjacent restrooms. HHPR's design work has started. Construction work will be contracted out this summer.
- Sea Reach has been hired to do the design, fabrication, and installation of a new park entrance sign at Scoggins Valley Park. Sign design complete. Once revised budget approved by USBOR fabrication will commence.

Item 6: New Business

- Board elections postponed until July (lack of quorum).
- Fees and fines discussion. PRAB interested in examining the fees and fines for Scoggins Valley Park. Brad did some research to see how Washington County Parks compares to other similar agencies. More discussions at future meetings.
- PRAB recruitments. Recruiting for new members. PRAB will review and recommend candidates at an upcoming meeting.

Item 8: PRAB Issues/Discussion

- Lee brought up potential Travel Oregon partnership opportunities.

Item 9: Next Meeting: July 19, 2018

- Meeting adjourned at 8:08 p.m.