



## **Washington County Parks & Recreation Advisory Board Minutes**

Date: Thursday, July 23, 2020

Time: 7:00 p.m.

Place: Online Zoom meeting

Members Present: Ken Knowles, Michelle Molgaard, Stephen Baron, Megan McMillan, Kevin Zuercher

Members Absent: Brad Bittel, Heather Brown

Public Present: None

Staff Present: Carl Switzer

Guests: None

Item 1: Call to Order, Introductions, Sign-in

- Meeting called to order at 7:00 p.m. Staff, PRAB member, and guest introductions followed.

Item 2: Public Comments

- None

Item 3: Approval of Minutes

- January 2020 and May 2020 minutes unanimously approved.

Item 4: Operations Report

- Parks Covid-19 response
  - PRAB discussed Parks' ongoing Covid-19 practices which have been based on Oregon Health Authority and the Governors executive orders for outdoor recreation providers.
- Operations and Maintenance updates
  - New ventilation fans being installed in flush toilet restrooms at Scoggins Valley Park
  - Fee booth parking pass sales machines replacement
    - Parks is currently exploring vendors and products

- Website update
  - County is switching to a new platform and parks' new website will be transitioned to that platform. Launch date to be determined.

#### Item 5: Old business

- Updating the PRAB by-laws
  - PRAB discussed updates to the by-laws. The updating process will consist of review, editing, approval by the PRAB and adoption by the Washington County Board of Commissioners. PRAB reviewed and recommended language changes which were incorporated into the working draft. Revised draft being reviewed by County.

#### Item 6: New Business

- Tobacco-free Washington County
  - PRAB reviewed county's new program and signage
- Parks presentation to Board of County Commissioners on July 28, 2020
  - PRAB discussed Parks' discussing of funding opportunities and capital needs with the Board of County Commissioners.
- Campground feasibility study
  - PRAB discussed timing, desired outcomes and potential funding sources for a future campground
- Oregon's new Waterway Access Permit
  - PRAB discussed Oregon's new Waterway Access Permit

#### Item 7: PRAB Issues/Discussion

- None

#### Item 8: Next Meeting: September 17, 2020